



**Facts of the Incident and/or Situation:**

**Immediate Actions Taken by Staff and/or Responders:**

**Additional Observations of Staff's Response:**

**Incident Debrief Outcomes:**

**Identified Opportunities for Improvement:**

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**Additional Comments, Concerns or Feedback:**

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**Debrief Form Complete By:**

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(Print Your Name)

**Signature:**

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**Date Form was Completed:**

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**Provide a copy of the completed form to the Emergency Management and Risk Specialist.**