



Personal Information Bank (PIB) Details

Title: Novel Access Form

Location of Files: Executive Assistant to the Board Office, Information Technology Services

Description: To provide access to our intranet and other information Board and Committee Members require as trustees/volunteers of the organization

Legal Authority for PIB: Public Hospitals Act R.S.O 1990, c. P.40.

Types of Personal Information: Name, day and month of birth and OHIP number

Uses: To provide access to our intranet and other organizational information

Individuals in Bank: Board and Committees of the Board

Retention Period: Until individuals are no longer trustees or volunteers of the organization.