

Office of the President

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June 5, 2017

Karen Stone
Vice President
Human Resources and Facilities
St. Joseph's Health Care London

Personal and Confidential

Dear Karen:

The purpose of this letter is to share the results of the 2016/17 Quality Improvement Plan (QIP), specifically as it relates to your performance-based compensation for the 2016/17 fiscal year.

As communicated to you, three percent (3%) of your annual base salary is based on St. Joseph's achieving the three indicators outlined in our QIP. These three indicators carry equal weight (33.3% each) and every indicator has three levels of possible achievement:

- less than 50% of target achieved = no compensation awarded for that indicator
- 50%-99% or target achieved= prorated based on per cent of target achieved for that indicator
- 100% or more of target achieved = 100% of compensation awarded for that indicator

The results of the three indicators are listed below:

QIP Indicator	Current	50 Percent of Target	Target	2016/17 final results	% Indicator Earned
Hand Hygiene (Moment 1 Hand Hygiene Compliance)	92.6% (based on Q3 2015-16)	93.8%	95%	96.4% (Q4 results)	100%
Medication Reconciliation at Inpatient Admission (Per cent of inpatient admissions where medication reconciliation was completed at admission)	90.2% (based on Q3 2015-16)	92.6%	95%	96.5% (average of Q3 & Q4 results)	100%
Medication Safety: Reduce Medication Errors Involving Wrong Patient/Wrong Drug	4 per quarter (based on Q3 2015-16)	2	0	3.5 (average of Q3 & Q4 results)	0%
RESULTS ACHIEVED: 66.67 % of performance based compensation earned					

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Given the corporate performance detailed above, you have achieved 66.67% of your performance-based compensation. This amounts to 2% of your annual base salary in the amount of \$3,832.49. However, Bill 55, *Strong Action for Ontario Act* imposes limitations on the amount payable. As such, a one-time payment in the amount of \$3,421.93 will be paid to you on your regular pay of June 15, 2017. This represents the amount of total performance funds available (89.29%).

I would like to thank you for the considerable work that was done this year by the team to achieve the results outlined above. Your commitment to quality and continual improvement is evident.

Lastly, I would also like to confirm the 2017/18 annual performance based compensation goals are outlined in the St. Joseph's posted QIP.

If you have any questions please do not hesitate to contact me.

Sincerely,

Gillian Kernaghan, MD, CCFP, FCFP, CCPE
President and Chief Executive Officer

cc: HR File