

Meeting of the Board of Directors

Monday, November 25, 2019

3:30 pm start time

St. Joseph's Hospital – Adams Boardroom A2-041

MINUTES

Call to Order – Howard Rundle

The reflection was provided by Donna Ladouceur.

1. Full Agenda / Consent Agenda

1.1 Adoption of Full Agenda

It was MOVED and SECONDED the agenda be adopted as circulated. CARRIED.

1.2 Approval of Consent Agenda

Question arose regarding ethical investing as it relates to the Investment Policy Statement (item D2 on the Consent Agenda). Discussion took place and the Chair removed the Investment Policy Statement from the Consent Agenda and placed it separately on the main agenda. Subsequently,

It was MOVED and SECONDED the Board of Directors approves the Investment Policy Statement as presented. CARRIED.

It was MOVED and SECONDED that the remainder of the Consent Agenda for the October 28, 2019 Board meeting, consisting of the recommendations and reports found in Appendix 1, be approved and/or received for information by St. Joseph's Board of Directors. CARRIED.

2. Reports

2.1 Board Chair Remarks

H. Rundle reminded Members of the Board Recognition Dinner scheduled for tomorrow evening.

2.2 President and Chief Executive Officer

Dr. Kernaghan responded to questions raised from the written report that had been pre-circulated. In addition, she highlighted areas of current developments and issues, which included the following:

- St. Joseph's received certificates from federal, provincial and municipal leaders recognizing St. Joseph's 150th anniversary;
- As of December 2, the following agencies will become part of Ontario Health: Cancer Care Ontario, Health Quality Ontario, eHealth Ontario, Shared Services Ontario, HealthForce Ontario Marketing and Recruitment Agency;
- Effective immediately there are five interim and transitional geographic



2019/20 Membership

VOTING

Howard Rundle, PhD (Chair)
Jonathan Batch (Vice-Chair)
*Paul Dugsin, MBA
Mary Gillett
Phil Griffin, CPA, CA
Hanny Hassan, C.M., PEng
Margaret Kellow, PhD
Maria Knowles
Donna Ladouceur
Brenda Lewis (R)
Don MacDonald, FCPA, FCA
Fr. Frank O'Connor
Nawaz Tahir
Gary West, CPA
Bill Wilkinson, FCMC
Susan Wolnik

NON-VOTING

*Davy Cheng, MD
*Richard Corneil
*Darren Drosdowech, MD (A)
*Gillian Kernaghan, MD
*Karen Perkin
*Brian Rotenberg, MD (R)
*David Sommerfreund, MBBS
*ex-officio

Guests

St. Joseph's Senior Leaders

LHSC

Paul Woods, MD, President & CEO (R)
Matthew Wilson, Vice-Chair

Recorder

Joanna Teixeira
R = regrets

regions: Coordinating access to home care, community services and LTC; Day to day oversight of health service providers (home care); Engaging with LHIN patient and family councils; Engaging with francophone and indigenous peoples; Leading and managing LHIN workforces in region;

- The Western Ontario Transitional Regional Lead is Bruce Lauckner;
- An update was provided on the Western Ontario Health:
 - An onsite visit occurred November 12 with 3 team members assigned by the MOHLTC;
 - Will likely hear by the end of November;
 - A Board educational session is planned for January 20 in the early evening. Two board representatives are requested to attend;
 - A committee has been started to look at regional/specialty services
- A review occurred of the Year 2 strategic plan objectives and Q3 initiatives. The organization will continue with all the planned objectives with a refined timeline and outcome for year-end based on capacity related to OHT initiatives. A senior leadership team retreat is planned for Q4 to determine year 3 objectives which will be submitted to the Board for final approval at the March meeting.

2.3 Medical Advisory Committee Chair

No report at this time.

2.4 Quality Report

(a) Patient, Resident, Caregiver story

As part of the Board's focus on Quality, Karen Perkin, Vice President, Patient Care and Chief Nurse Executive, shared with Members a story from the Urgent Care Centre and Coordinator Rounding which is having impact on patient care.

(b) 2019/20 Q2 Corporate Scorecard

Reference was made to the 2019/20 second quarter corporate scorecard results which were circulated in the agenda package. Discussion took place around the drop in MRI wait times. Glen Kearns provided an update on the demand of the MRI bookings. There is a balance of managing MRI and CT waitlists. The targets are negotiated as part of HSAA agreements with the LHIN. St. Joseph's can purchase another MRI but have no operating dollars to run it from the Ministry. A vendor announcement is coming shortly.

A question was raised to explain the increase in critical events from 10 to 21. Most of these are falls at Mount Hope. They were all reviewed and no patterns are evident and nothing specific to environment.

(c) 2019/20 Strategic Priorities Q2 Performance

G. Kernaghan referenced the one-page performance summary. She explained this is not metric driven but based on what the Senior Leadership Team committed to achieve each quarter as linked to the strategic plan. The one-page document provides a sample of the achievements this quarter that continue to move forward the year-two goals in the strategic plan. She confirmed a greater deep dive occurs at the various corporate committees in regards to this performance.

2.5 St. Joseph's Health Care Foundation

P. Dugsin presented on the upcoming Foundation events including:

- The Season of Celebration launched November 15 with goal of \$365,000;
- The Foundation's annual Breakfast of Champions event is being held on Friday May 8 2020 with focus on youth mental illness. The speaker has been confirmed and will be announced in the New Year;
- This time of year it is a substantial time for gifts to the Foundation as tax year is closing.

M. Campbell made a presentation to the Board outlining recent Donor support received including the announcement at Tribute of a \$7.5M gift for the Gray Centre for Mobility and Activity.

2.6 London Health Sciences Centre

M. Wilson provided an update from LHSC Board of Director stating the Board is focused on updating a number of policies including the whistleblower policy.

3. New Business / Recommendations

3.1 Resource Planning & Audit Committee (RPAC) – Q2 Financial Statements

M. Knowles, Chair of RPAC, provided a high-level overview of second quarter financial statements. Particular attention was made to projection assumptions which forecast what position St. Joseph's is expected to be in at year end.

It was MOVED and SECONDED the Board of Directors approve the financial statements of St. Joseph's Health Care London for the quarter ended September 30, 2019. CARRIED.

3.2 Resource Planning & Audit Committee – 2020/21 Operating and Capital Budget

M. Knowles informed members that the date of submission to the Ministry is not clear at this time. The accountability for this submission may be to Ontario Health.

As the request of the Chair of RPAC, L. Higgs presented on the budget submission. The budget planning process was reviewed. Budget deadlines from the Ministry are unknown, however, seeking Board approval to continue with the internal process. Operating budget assumptions have not assumed any increases to globe funding. Salary increases follow collective bargaining agreements or recently adopted legislation. Expense savings include Oi365 estimates. Financial risks and mitigation strategies were reviewed. An emerging pressure includes consideration of additional operating and capital investments to support our cyber security plans. This pressure has not yet been contemplated in the draft budget as plans are still in the process of being developed for review and support by the Senior Leadership Team.

The 2021/21 capital budget as reviewed with some possible risks with shared capital with LHSC.

The 2020/21 Budget Communication Plan will focus on Oi365 successes and major capital investments. The implementation of Oi365 means model reviews are always underway across the organization.

It was MOVED and SECONDED the Board of Directors approve the 2020/21 budget submission and related accountability agreements (H-SAA, L-SAA and M-SAAs). CARRIED.

4. Other Business Arising

No discussion was held.

5. In-Camera Meeting

It was MOVED and SECONDED the meeting of the Board of Directors move in-camera at 5:10 pm. CARRIED.

The regular meeting of the Board of Directors resumed at 6:26 pm.

6. Adjournment

The Chair declared the meeting adjourned at 6:26pm.

Howard Rundle, PhD, Chair

Dr. Gillian Kernaghan, Secretary