

Meeting of the Board of Directors

Thursday June 17, 2021

12:30 pm start time

Via WebEx Video/Tele-conference

MINUTES

Call to Order – Howard Rundle

The reflection was provided by Howard Rundle.

1. Full Agenda / Consent Agenda

1.1 Adoption of Full Agenda

It was MOVED and SECONDED the agenda be adopted as circulated. CARRIED.

1.2 Approval of Consent Agenda

M. Knowles declared a conflict of interest with consent agenda item C7 and abstained from discussion and motion on the full consent agenda.

It was confirmed that items in the consent agenda are public information.

It was MOVED and SECONDED that the Consent Agenda for the June 17, 2021 Board meeting, consisting of the recommendations and reports found in Appendix 1, be approved and/or received for information by St. Joseph's Board of Directors. CARRIED.

2. Reports

2.1 Board Chair Remarks

a) 2021/22 Board Work Plan

In follow-up to last meeting a final draft of the Board's Work Plan for 2021/22 was presented.

It was MOVED and SECONDED St. Joseph's Board of Directors approves the Board's 2021/22 Work Plan, as presented. CARRIED.

b) Meeting attendance roster

The meeting attendance roster for all Board and Committee meetings conducted in 2020/21 was distributed for information. H. Rundle confirmed Governance Committee holds discussion on these attendance results and addresses any areas of concern.

H. Rundle shared with the Board the proposed plan of the Board to recognize G. Kernaghan's retirement. More information will come.



2020/21 Membership

VOTING

Howard Rundle, PhD (Chair)
Jonathan Batch (Vice-Chair)
Michael Cooney
Lesley Cornelius
*Paul Dugins, MBA
Mary Gillett
Phil Griffin, CPA, CA
Hanny Hassan
Margaret Kellow, PhD
Maria Knowles
Donna Ladouceur
Don MacDonald, FCPA, FCA
Stephanie Marentette – di Battista
Fr. Frank O'Connor
Nawaz Tahir
Gary West, CPA (A)

NON-VOTING

*Lulu Bursztyn, MD
*Richard Corneil
*Darren Drosdowech, MD
*Gillian Kernaghan, MD
*Karen Perkin
*Brian Rotenberg, MD
*John Yoo, MD (R)
*ex-officios

Guests

St. Joseph's Senior Leaders

LHSC

Jackie Schleifer Taylor, PhD, Interim
President & CEO
Matthew Wilson, Vice-Chair
Jeff Wright, Lawson Board Chair (R)

Recorder

Terri-Lynn Cook

2.2 President and Chief Executive Officer

Dr. Kernaghan provided the Board with a pandemic update locally and regionally. St. Joseph's has reintroduced surgeries. There is a slow ramp up of surgeries across the system. The focus over summer will be getting all services reintroduced but balance the need for staff and leaders to refresh by taking their vacation time.

M. Gillett joined at 12:49 pm.

G. Kernaghan advised of the following updates:

- June 21st and is the 25th anniversary of National Indigenous Peoples Day. St. Joseph's will recognize this by raising a Two Row Wampum flag at Parkwood Institute on June 21st;
- St. Joseph's continues to engage in conversations with the Ministry of Health and Long Term Care around redevelopment plans for Mount Hope, Marian Villa. More information will be ready to come to the Board in the Fall;
- Post Construction Operating Plan (PCOP) reconciliation has been accepted by the Ministry. This funding now transfers into St. Joseph's base funding. The reconciliation submission was a large amount of work and recognition was provided to St. Joseph's Finance Team;
- Dr. Sarah Jarmain has been appointed the clinical lead for Western OHT. The other piece of work that has been completed is the adoption of a definition of "whole health";
- Strategic plan update – four hives were held with great engagement. Output from the hives have been themed aligned to the strategic goals. Senior Leadership Team (SLT) will review these themes June 15th and June 18th with the strategic plan steering committee having a final review June 23rd. This work is on target to be presented to the Board June 28th for approval.

- a) St. Joseph's Annual Report to the Community
([link goes live June 17th with 2020/21 content](#))

G. Kernaghan informed that following the annual meeting of St. Joseph's Health Care Society, the annual report to the community will be launched on St. Joseph's public website. The report speaks to St. Joseph's financial stewardship along with stories detailing how St. Joseph's lives its mission of care, teaching and research. She acknowledged the Communications Team for their work in creating this year's annual report.

- b) French Language Services Plan (FLSP)

G. Kernaghan referenced the FLSP which is to be received by the Board. London is a French Language designated community and therefore St. Joseph's is obligated to provide French language services. The plan shows the progress St. Joseph's is continually making with providing French language services. Like other organizations, St. Joseph's is challenged with the number of staff/Professional Staff with competency in French. Those staff/Professional Staff who are competent in French are identified with a pin to wear (i.e. on their lanyard/collar).

Discussion ensued and it was confirmed St. Joseph's does have translation services available and they are not often called upon for French. The more common requests are for Arabic and Spanish. Question arose whether the Ministry will change its requirements and add other mandated languages. Reply was given that French Language requirements related to the % of francophones in the community and our bilingual obligations in Canada.

2.3 Medical Advisory Committee (MAC) Chair

B. Rotenberg referenced the draft Minutes of MAC's June 2nd meeting and highlighted the following:

- Virtual care – this initiative has been championed by St. Joseph's before the pandemic began however COVID really allowed some things to move forward quite rapidly. There are a number of projects under way modelled after the IHI quadruple aim;
- Discharge summaries – about two years ago a policy was developed for the timely turnaround and distribution of discharge summaries. Barriers still exist including the changing of quality metrics. MAC has adopted a new discharge summary Code 10, which will send the summary automatically but still allow the health care provider the opportunity to change details in the summary and then it would be sent

out again. This should help move the hospital metrics forward as well as improve quality of care for patients.

2.4 Quality Report

(a) Patient, Resident, Caregiver story

As part of the Board's focus on Quality, the Board has been receiving updates/stories from the senior leaders at St. Joseph's. Jodi Younger, Vice President Patient Care and Quality, shared two stories:

- In follow-up from the story she brought in 2019 regarding a family complaint re: dual diagnosis clinic, J. Younger shared how through the assistance of this family the program has evolved and the culture change that has occurred; and
- The successes of the Community Outreach and Response Team (COAST) who provide urgent outreach to those members in the community experiencing mental health and addiction challenges.

2.5 London Health Sciences Centre

J. Schleifer Taylor stated LHSC is saddened by the terrorist events, in London, of last week. LHSC continues to be focused on wellness of staff and leaders at this time.

2.6 Western University

No update at this time.

3. Business Arising

3.1 Board Gratitude initiative

H. Rundle recalled the Board's initiative to recognize staff and Professional Staff for their efforts throughout this wave of the pandemic. He invited P. Hoffer, Chief Communications Officer to provide comments and she highlighted the following:

- The communication from the Board and link to the You-Tube video was circulated organization-wide Monday June 14th;
- To date, it has received close to 900 views; this is in line with videos of this nature;
- No comments have been posted in You-Tube which is also typical;

Communications will continue to highlight the Board's message over the next couple weeks.

4. New Business

4.1 Governance Committee Recommendation: Renewal of Foundation-Hospital Memorandum of Understanding

J. Batch provided the following background information:

- A small task force made up of two members of the Foundation Board, two members of the Hospital Board and both CEOs have been working to renew this document;
- In addition to the housekeeping items (i.e. Hospital vision statement, grammar, spelling, etc.) clarifying language has been added to strengthen intentions and processes;
- A new paragraph in section #3.1 ensures donors are aligned to the values of the organization and further allows the Hospital the final say in whether to accept a donation or not;
- Revised wording in section #3.3 clarifies process such that the hospital sets the priorities and then the Foundation puts the call out for donor support;
- Revised wording in section #8 helps to strengthen the "relationship" between the two Boards;
- The Foundation Board has approved the version being presented.

It was MOVED and SECONDED St. Joseph's Board of Directors approve the amendments made to the Foundation-Hospital Memorandum of Understanding, as presented. CARRIED.

4.2 Annual Report from London Hospital Linen Services (LHLS)

H. Rundle referenced the annual report received from the Board's representatives on the LHLS Board. He confirmed this type of report would normally form part of the consent agenda however because this is the first time the Hospital Board has received this report, he wanted to explain it and give it due recognition. H. Rundle highlighted the following:

- This is an affiliation to the Hospital Board;
- LHLS is a not for profit corporation that was incorporated in 1969 and formally started in 1971 at the joint initiative of Victoria, University and St. Joseph's Hospitals. It was established as a separate corporation with no ownership by the hospitals;
- The LHLS Board originally was made up of 7 individuals, 2 from each of the hospitals and one at large. In 1999 there was a governance review and the composition was changed to have 2 Board members appointed by each of St. Joseph's and LHSC and 3 community/corporate members. The 2 appointees from St. Joseph's are Paul Kiteley and Marcia Grail;
- Receipt of an annual report is an attempt to increase the Board's knowledge of this affiliation and the working of LHLS.

The Board Chair invited questions or comments. No discussion was held.

4.3 Recognition of 2020/21 Retiring Board Members

D. Drosdowech joined the meeting at 1:40pm.

On behalf of the Board, H. Rundle offered gratitude to retiring Board Members: M. Cooney, H. Hassan and M. Knowles.

5. In-Camera Meeting

**It was MOVED and SECONDED the meeting of the Board of Directors move in-camera at 1:49 pm.
CARRIED.**

The regular meeting of the Board of Directors resumed at 2:58 pm.

Rising from the in-camera meeting, the Chair reported the Board approved the goals for the MAC Chair and Vice-Chair for the 2021/22 year.

6. Adjournment

The Chair declared the meeting adjourned at 3:00 pm.

Howard Rundle, PhD, Chair

Dr. Gillian Kernaghan, Secretary