



Meeting of the Board of Directors

Thursday, June 16, 2022

3:30 pm start time

Via WebEx Video/Tele-conference

MINUTES

Call to Order – Jonathan Batch

The reflection was provided by Jonathan Batch.

1. Full Agenda / Consent Agenda

1.1 Adoption of Full Agenda

It was MOVED and SECONDED the agenda be adopted as circulated. CARRIED.

1.2 Approval of Consent Agenda

N. Tahir and M. Gillett declared a conflict of interest with the consent agenda and thus abstained from discussion and voting.

It was confirmed the Professional Staff listed in the deferral report related to e-learning are strictly due to non-completion of mandatory learning modules. It was explained during various stages of the pandemic, there was a pause for the completion of e-learning and recently it has all been reinstated. Some Professional Staff have a number of learning modules to complete. B. Sischek gave assurance to the Board that Medical Affairs and the Chair of MAC are working through the normal processes for these Professional Staff members.

With respect to the Professional Staff departure report, there is not necessarily a rise in departures as additional staff were brought on in a temporary basis to assist with the pandemic. Members voiced concern about reports of burnout in Professional Staff. Medical Affairs /Chair of MAC are monitoring this but confirmed they are not currently seeing departures because of it.

It was MOVED and SECONDED that the Consent Agenda for the June 16, 2022 Board meeting, consisting of the recommendations and reports found in Appendix 1, be approved and/or received for information by St. Joseph’s Board of Directors. CARRIED.

STRATEGIC PRIORITIES



EARNING COMPLETE CONFIDENCE

2021/22 Membership

VOTING

- Jonathan Batch (Chair)
- Nawaz Tahir (Vice-Chair)
- Peter Cassidy (R)
- Lesley Cornelius
- Brandon de Vries
- *Paul Dugsin, MBA (R)
- Mary Gillett, FCPA, FCA
- Phil Griffin, CPA, CA
- Margaret Kellow, PhD
- Donna Ladouceur
- Don MacDonald, FCPA, FCA
- Stephanie Marentette
- Fr. Frank O'Connor
- Howard Rundle, PhD
- Victoria Smye, PhD
- Gary West, CMA, CPA

NON-VOTING

- *Lulu Bursztyn, MD (R)
- *Roy Butler, PhD
- *Richard Corneil
- *Darren Drosdowech, MD (A)
- Jayne Garland, PhD (A)
- *Karen Perkin, RN, MScN
- *Brian Rotenberg, MD (R)
- *John Yoo, MD
- *ex-officios*

Guests

St. Joseph's Senior Leaders

LHSC

- Jackie Schleifer Taylor, PhD,
President & CEO
- Jim Brock, Second Vice-Chair
- Jeff Wright, Lawson Board Chair

Recorder

- Terri-Lynn Cook
- A = absent
- R = regrets

2. Reports

2.1 Board Chair Remarks

(a) 2022/23 Board Work Plan

J. Batch recalled the Board reviewed a draft at its last meeting and was asked to submit any further comments or edits. None were received.

It was MOVED and SECONDED St. Joseph's Board of Directors approves the 2022-23 Board Work Plan, as presented. CARRIED.

(b) 2021/22 Attendance

Best practice indicators show that attendance is one of the principle ways of determining whether board and committee members are engaged and participating in the governance of an organization. Updated attendance logs for all meetings are shared for information and transparency.

2.2 President and Chief Executive Officer

R. Butler reported on the following:

- Following last Board meeting, for the first time, St. Joseph's did raise the progress flag at all sites, which will fly the month of June. Feedback has been positive;
- June 6th, St. Joseph's remembered the Afzaal family by lowering flags at all sites to half-mast;
- R. Butler attended the Schulich Medicine & Dentistry Leadership retreat which focused on discussions in areas of strategic importance, major initiatives, and living Schulich's new Strategic Plan;
- St. Joseph's held a leadership development institute for all St. Joseph's leaders to introduce the 2022-2025 strategic plan and engage leaders in the path forward;
- Trudell Medical celebrated their 100th anniversary, an occasion that marks a century of Trudell supporting Canadian health care through medical device innovation. St. Joseph's has a long history and collaborative partnership with Trudell that has resulted in significant clinical advancements;
- R. Butler was appointed to the Board of Directors of the London Economic Development Corporation
- Currently, there are no patient/resident COVID-positive cases and only 19 staff have reported being COVID-positive;
- Despite masking mandates easing across the province, St. Joseph's continues to mandate masking within the hospital. This will continue to be reassessed as the pandemic environment changes.

R. Butler concluded by confirming the Board will receive normal CEO reports, at month end, throughout the summer.

(a) Annual Report to Community

[\(link goes live June 16th with 2021/22 content\)](#)

R. Butler informed that following the annual meeting of St. Joseph's Health Care Society, the annual report to the community will be launched on St. Joseph's public website. P. Hoffer highlighted the report is a reflection of the last year; all of the achievements and aspirations from across all St. Joseph's multi-site organization. The report also contains a message from the Board Treasurer and a joint message from the Board Chair and CEO.

Members were invited to share their comments/feedback on the report following their review of it.

(b) French Language Services Plan (FLSP)

Reference was made to the FLSP which is to be received by the Board. The Board was reminded London is a French Language designated community and therefore St. Joseph's is obligated to provide French language services. The plan shows the progress St. Joseph's is continually making with providing French language services. The plan is filed with the Ministry annually.

Discussion took place and it was noted that other languages are in greater demand for translation over French and St. Joseph's does have language translation services to respond to the needs of patients/visitors.

(c) Annual Communications and Public Affairs Strategy

Reference was made to the proposed communications strategy for 2022/23 which is presented to the Board for approval.

P. Hoffer highlighted the Communication Team is excited to engage in non-pandemic work, which is reflected in the plan. There is also focus on St. Joseph's year-one priorities outlined in the strategic plan as well as "our people", in particular health human resources strategies. The plan also leaves room for ad hoc items that may arise.

It is recognized Board approval is required to meet an Accreditation Canada governance standard however question arose whether there is a requirement for the Board to receive a report back on the plan. It was suggested discussion occur at Governance Committee to determine whether there are any requirements for a report back and/or whether one should be implemented going forward.

It was MOVED and SECONDED St. Joseph's Board of Directors approve the 2022/23 Communications and Public Affairs Strategy, as presented. CARRIED.

ACTION: Governance Committee to hold discussion related to a report back on the Annual Communication and Public Affairs Strategy.

2.3 Medical Advisory Committee (MAC) Chair

No update at this time.

2.4 Quality Report

(a) Patient, Resident, Caregiver story

As part of the Board's focus on Quality, the Board has been receiving updates/stories from the senior leaders at St. Joseph's. Sandy Jansen, Integrated Vice-President Patient Care and Quality, shared a story about how St. Joseph's staff provided a patient with recovery of the "whole person" at Parkwood Institute.

2.5 London Health Sciences Centre

J. Brock shared in recognition of Nursing Week, the LHSC Board received a presentation from Wilma Koopman a Nurse Practitioner in the neuromuscular clinic at LHSC. He also shared the passing of Larry McBride who was a long-standing LHSC Board Member and gave recognition to his impacts on quality.

J. Batch offered condolences on behalf of St. Joseph's Board.

3. Business Arising

Standing agenda item, no business arose.

4. New Business

4.1 Resource Planning & Audit Committee (RPAC) Recommendation – Nuclear Medicine Relocation Project

D. MacDonald, referenced the document package. He stated the Nuclear Medicine equipment relocation project is solely funded by St. Joseph's and includes moving equipment from the fifth floor to the first floor which will also result in relocation of three other patient services. Updated costing, rationale for cost increases and further information regarding inflation estimating and project contingencies was discussed. He confirmed RPAC has a thorough understanding of the costing increases.

K. Stone stated there is a project charter Facilities uses to guide the relocation and redesign of all patient areas and the patient voice is imbedded in the charter. The charter addresses aspects from physical space right through to esthetics and also includes infection control applications.

It was MOVED and SECONDED St. Joseph's Board of Directors approves the continuation of the Nuclear Medicine Relocation Project with a budget estimate of \$32.6 million. CARRIED.

4.2 Chair updates - Standing Committees of the Board

(a) Stoplight Report from Governance Committee of the Board

N. Tahir referenced the stoplight report. No discussion was held.

4.3 Recognition of 2021/22 Retiring Board Members

On behalf of the Board, J. Batch offered recognition and gratitude to retiring Board Members: D. Drosdowech, P. Dugsin, P. Griffin and G. West.

R. Butler added this is the last meeting for K. Stone and B. Sischek as they are both retiring in the summer. J. Batch thanked K. Stone and B. Sischek for their support to the Board over the years.

5. In-Camera Meeting

It was MOVED and SECONDED the meeting of the Board of Directors move in-camera at 1:29 pm. CARRIED.

The regular meeting of the Board of Directors resumed at 2:52 pm.

Rising from the in-camera meeting, the Chair reported:

- The Board endorsed the Professional Staff Organization (PSO) President and Vice-President as Directors of the Board for 2022/23 and has made recommendation to St Joseph's Health Care Society for approval of same;

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- The Board approved the PSO President and Vice-President's Director assignments for 2022/23; and,
- The Board approved the MAC Chair and MAC Vice-Chair goals for 2022/23.

He further informed the Board has received an annual update from its representatives on the London Hospital Linen Services Board of Directors. This update is for information and is shared on the secure governance website.

6. Adjournment

The Chair declared the meeting adjourned at 2:55 pm.

Jonathan Batch, Chair

Roy Butler, Secretary